

**21 NCAC 54 .1612 CRIMINAL HISTORY RECORD CHECK**

Within 30 days of receipt of written communication from the Board or Board designee that a criminal history record check is required, a licensee who is under investigation by the Board shall submit to the Board the following:

- (1) signed fingerprint search consent form, which shall include the following information:
  - (a) legal name;
  - (b) Social Security number;
  - (c) date of birth;
  - (d) sex; and
  - (e) race.
- (2) completed Fingerprint Record Card, (a blank card to be completed can be requested from the Board or a local sheriff's department);
- (3) payment of fee required by the North Carolina Department of Public Safety to conduct a criminal history record check; and
- (4) other such form(s) or information as required by the North Carolina Department of Public Safety to perform a criminal history record check.

*History Note* Authority G.S. 90-270.9; 90-270.22(a);  
Eff. March 1, 2008;  
Readopted Eff. April 1, 2020.